

September 9, 2025

Regular meeting of the Town Board of the Town of Sparta was held September 9, 2025 at 7:00 pm.

Members present: Supervisor Mark Schuster, Deputy Supervisor Deb Halpenny, and Council Members Bill Smith, Mary Ellyn Calabrese and Aaron Schreiner.

Minutes of the August 12, 2025 meeting were read. A motion was made by Deb Halpenny and seconded by Aaron Schreiner to accept the minutes. All voted yes. Carried.

Highway Superintendent Kevin Robinson reviewed his report.

Assessor Holley Smalt reviewed her monthly report.

Code Enforcement Officer Ron Maxwell reviewed his report.

A motion was made by Mary Ellyn Calabrese and seconded by Bill Smith to authorize the Town of Sparta Court to apply for a JCAP grant for the 2025-26 grant cycle up to \$30,000.00. All voted yes. Carried.

A motion was made by Mary Ellyn Calabrese and seconded by Deb Halpenny to move into executive session for the purpose of discussing the employment history of a particular person(s). All voted yes. Carried.

A motion was made by Bill Smith and seconded by Mary Ellyn Calabrese to move out of executive session. All voted yes. Carried. No action taken.

A letter of resignation was received by Sheila Duffy as Town Clerk, effective September 12, 2025.

A motion was made by Deb Halpenny and seconded by Mary Ellyn Calabrese to appoint John Duffy as Town Clerk effective September 13, 2025. All voted yes. Carried.

A motion was made by Bill Smith and seconded by Aaron Schreiner to appoint Sheila Duffy as Deputy Town Clerk effective September 13, 2025. All voted yes. Carried.

General bills were audited and approved for a total amount of \$5,865.22.

Highway bills were audited and approved for a total amount of \$11,315.90.

Street light bills were audited and approved for a total amount of \$457.09

A motion was made by Deb Halpenny and seconded by Mary Ellyn Calabrese to adjourn the meeting. All voted yes. Carried.

Next regular meeting will be held on October 14, 2025 at 7:00 pm.

TOWN CLERK

Sheila Duffy