

May 12, 2026

Regular meeting of the Town Board of the Town of Sparta was held May 12, 2026 at 7:00 pm.

Members present: Supervisor Mark Schuster, and Council Members Bill Smith, Mary Ellyn Calabrese and Aaron Schreiner.

Absent: Deputy Supervisor Deb Halpenny.

Minutes of the April 14, 2026 meeting were read. A motion was made by Bill Smith and seconded by Mary Ellyn Calabrese to accept the minutes. All voted yes. Carried.

Highway Superintendent Kevin Robinson reviewed his report.

Assessor Holley Smalt reviewed her report.

Code Enforcement Officer Ron Maxwell reviewed his report.

Jay Dutcher, representative from EGS Advanced Energy Solutions discussed its services to the Town of Sparta.

A motion was made by Mary Ellyn Calabrese and seconded by Aaron Schreiner to pass the following Resolution:

RESOLUTION # 3 OF 2026

**TOWN OF SPARTA
RESOLUTION AUTHORIZING A BOND ANTICIPATION NOTE
OF \$37,090.00 TO FINANCE THE PURCHASE OF M316 CATERPILLAR EXCAVATOR (SERIAL
NUMBER: KN47001)**

WHEREAS, the Town Board of the Town of Sparta met at a regular board meeting at the Town Hall at 8374 Sparta Center Road, Sparta, on the 12th day of May, 2026, commencing at 7:00 p.m., at which time and place the following members were:

Present:	Supervisor	Mark Schuster
	Councilperson	Aaron Schreiner
	Councilperson	Mary Ellyn Calabrese
	Councilperson	Bill Smith
Absent:	Councilperson	Deb Halpenny

WHEREAS, all Board Members, having due notice of said meetings, and that pursuant to Article 7, Section 104 of the Public Officers Law, said meetings were open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Town Board of the Town of Sparta previously refinanced the purchase of the M316 Caterpillar Excavator (Serial number: KN47001) through Bond Anticipation Note No. 1 of 2025 for seventy-four thousand one hundred eighty dollars and zero cents (\$74,180.00) and has since paid down thirty-seven thousand ninety dollars and zero cents (\$37,090.00) on the balance; and

WHEREAS, the Town Board of the Town of Sparta seeks authorization to refinance the purchase of the M316 Caterpillar Excavator (Serial number: KN47001) through Bond Anticipation Note No. 1 of 2026 for the amount of thirty-seven thousand ninety dollars and zero cents (\$37,090.00); and

WHEREAS, the Town Board of the Town of Sparta seeks to retain the services of Town Attorneys, DiMatteo Roach & Kelly Attorneys at Law, to request bid proposals for Bond Anticipation Note No. 1 of 2026 from Five Star Bank, Tompkins Community Bank, Community Bank N.A., M & T Bank, and Bank of Greene County; and

WHEREAS, the note date of the thirty-seven thousand ninety dollars and zero cents (\$37,090.00) Bond Anticipation Note No. 1 of 2026 shall be the 24th day of June, 2026.

NOW ON MOTION OF Aaron Schreiner which has been duly seconded by Mary Ellyn Calabrese, now therefore be it

RESOLVED, that the Town Board of the Town of Sparta hereby authorizes the financing of Bond Anticipation Note to refinance the purchase of the M316 Caterpillar Excavator (Serial number: KN47001),

known as Bond Anticipation Note No. 1 of 2026, for thirty-seven thousand ninety dollars and zero cents (\$37,090.00) dated the 12th of May, 2026; and be it further

RESOLVED, that the Town Board of the Town of Sparta hereby retains the services of Town Attorneys, DiMatteo Roach & Kelly Attorneys at Law, to request bid proposals for Bond Anticipation Note No. 1 of 2026 from Five Star Bank, Tompkins Community Bank, Community Bank N.A., M & T Bank, and Bank of Greene County.

All voted yes. Carried.

A motion was made by Aaron Schreiner and seconded by Bill Smith to pass the following Resolution:

**TOWN OF SPARTA
RESOLUTION TO ADVERTISE FOR BIDS
COURT FACILITY RENOVATIONS TO THE SPARTA COMMUNITY CENTER**

WHEREAS, the Town Board of the Town of Sparta met at a regular board meeting at the Town Hall located at 8374 Sparta Center Road Dansville, New York 14510 on the 12th day of May, 2026, commencing at 7:00 P.M., at which time and place the following members were:

Present:	Supervisor	Mark Schuster
	Council Member	Aaron Schreiner
	Council Member	Mary Ellyn Calabrese
	Council Member	Bill Smith
Absent:	Council Member	Deb Halpenny

WHEREAS, all Board Members, having due notice of said meeting, and that pursuant to Article 7, §104 of the Public Officers Law, said meeting was open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, the Town of Sparta received \$29,629.28 in grant funds through the Justice Court Assistance Program (JCAP) to update the Town of Sparta courtroom and justice office at the Sparta Community Center; and

WHEREAS, in order to seek such improvements, the Town Board of the Town of Sparta desires to initiate a bid for contracting services; and

WHEREAS, the cost of such project is below the New York State Bidding thresholds set out in Section 103(1) of General Municipal Law; and therefore, the Town Board shall defer to the requirements of the Town's Procurement Policy; and

WHEREAS, the Town Board of the Town of Sparta shall place an advertisement in the Town's Official Paper; and

WHEREAS, the Town Board of the Town of Sparta further desires to enlist the services of the Town Attorneys, DiMatteo Roach & Kelly, Attorneys at Law, to assist with the process of drafting and publishing such Advertisement for Bids; and

NOW ON MOTION OF Aaron Schreiner which has been duly seconded by Bill Smith, be it

RESOLVED, by the Town Board of the Town of Sparta, that it shall initiate a bid for contracting services improvements to the Town of Sparta courtroom and justice office at the Sparta Community Center; and be it further

RESOLVED, such bid shall be advertised in the Town's Official Newspaper, with such bidding set to close on June 9, 2026 at 5:00 P.M., following which bids received shall be read aloud the same night at 7:00 P.M. at a regular Town Board meeting at the Town Hall; and be it further

RESOLVED, that the Town of Sparta hereby authorizes the Town Attorneys, DiMatteo Roach & Kelly, Attorneys at Law, to draft and publish an Advertisement for Bids upon approval by the Town Supervisor.

Aaron Schreiner-Aye

Mark Schuster-Aye

Bill Smith-Aye

Mary Ellyn Calabrese-Abstained due to a potential conflict of interest.

Motion carried.

General Bills were audited and approved for a total amount of \$5,337.26.

Highway bills were audited and approved for a total amount of \$91,667.50.

Street light bills were audited and approved for a total amount of \$530.55.

A motion was made by Aaron Schreiner and seconded by Bill Smith to approve Supervisor Schuster to sign a contract with EGS Advanced Energy Solutions upon the Town Attorney's approval for the purpose to allow them to conduct an audit of the Town's fiscal utility bills. All voted yes. Carried.

A motion was made by Bill Smith and seconded by Aaron Schreiner to adjourn the meeting. All voted yes. Carried.

Next regular meeting will be held on June 9, 2026 at 7:00 pm.

TOWN CLERK

Sheila Duffy

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